Clifton Springs Library- Board of Trustees Minutes Sept 17, 2026

Present: President: Karilyn Valesko-Foster, Vice President: Laura Janas, Secretary: Natalie Santy, Darolyn Fisher, Grace Groot, Jane Hahn, Bill Hunter, Lisa Maslyn, Becky Sloane, library representative

Not present: Bob Woodhouse, Treasurer

Roll call was taken at 4:00 PM

Public Comment: Natalie presented a question from patron and Tunes by the Tracks representative Cathy Mc Grath. She wanted to be sure that we had received the donation from July. She also wanted to bring to the board's attention that there is some furniture that the library will be removing from the meeting room that the Tues by the Tracks uses. This is due to increased library programming that uses all available space in the meeting room. Becky brought to the boards attention that the library policy is that outside groups carry in/carry out their own equipment. The board appreciates Tunes by the Tracks and wishes to come up with a solution for the table they use. It was discussed that the railroad bench has historical value and we will need to find a way to save it or see if the historical society would like it. Discussion will be ongoing.

Secretary Report: Laura made a motion to approve the July secretary's reports as written. Jane seconded. All voted aye in favor.

Treasurer: No report this meeting, will be reviewed at future meeting.

Becky presented the directors report Bill made a motion to approve the report as written, Natalie seconded All voted aye.

Old Business:

Director medical leave: The Director is anticipated to be on medical leave into October.

Programming & Staff updates: Programs have been full. Becky has been certified to teach Stay Strong/Stay Health. She started a cardio drumming class which is already full. She has received a scholarship to go to the NYLA training, the first weekend of November. There is also increased program collaboration with the Phelps library.

Due to a change in the Yoga programming (now being run by Office of the Aging through the end of the year), some prior class attendees are not able to attend because the class is full. Becky asked if she could get Yoga teacher certification for $100 so that she can continue the Yoga class after Office of the Aging is done. Linda made a motion to approve to spend $100 for the Yoga certification for Becky, Grace seconded. All voted aye in favor of this expenditure.

As reviewed in the directors' report there is a need to hire a new program assistant. Discussion was held due to salary, roles and hours. Phil is aware of the need. The process will be to update the job description and check with the finance committee as to the salary and how it relates to the budget.

Exterior Paint: The downspouts were also painted when the eaves were done. The contractor did this as a donation to the library as they weren't included in the original quote as his mother had loved the library.

Construction Aid- Assurances: The State Aid for Library Construction Program 26-27 Assurance needs to be signed. Lisa made a motion to approve and sign the Assurance as written, Laura seconded. All voted aye in favor.

New Business:

2026 Silent Auction will be Friday November 13th. Becky will need lots of volunteer help for the auction, in terms of recruiting items, and display of items. We need to start now to make the auction successful.

Fund Drive: The fund drive is underway, so far $6070 has been brought in including about $500 from the PayPal account.

***Executive Session**

Paid medical leave for an individual and more hours for an employee to cover during the absence of the individual on medical leave were discussed. Record of vote in separate executive session minutes.

Natalie made motion to adjourn, seconded by Linda. All voted aye in favor.

Meeting adjourned at 4:50 PM

Minutes respectfully submitted by Natalie Santy.