Clifton Springs Library- Board of Trustees Minutes- DRAFT October 29, 2026

Present: President: Karilyn Valesko-Foster, Vice President: Laura Janas, Bob Woodhouse, Treasurer Secretary: Natalie Santy, Grace Groot, Jane Hahn, Bill Hunter, Phil Trautman library director

Not present: Darolyn Fisher, Lisa Maslyn,

Roll call was taken at 4:03 PM

Presentation by Steve Shermani of UBS: Steve reviewed the performance of the library's current investment portfolio and the current investment climate. He made the recommendation to shift to less risk, and switch from a mix of 75 equity/25 bonds to 70 equity/30 bonds.

Bill made a motion to make the switch from 75/25 to 70/30 as described above. Laura seconded. All voted aye in favor.

Public Comment: None

Secretary Report: Bill made a motion to approve the September secretary's report as written. Laura seconded. All voted aye in favor.

Treasurer Report: Financial statements for July and August were reviewed. Item to note is that in August the library received $2000 from the village of Clifton Springs. Linda made a motion to approve the reports, Jane seconded. Ally voted aye in favor.

Director's report: The director's report was reviewed. Natalie made a motion to approve the director's report, Karilyn seconded. All voted aye in favor.

Old Business:

Director medical leave: The director will be continuing treatment for his medical condition. It was reviewed that Becky is able to work up to 40 hours per week in her current role, and any overtime needed is at the discretion and approval of the director. It was reviewed that the medical policy can be as the board of trustees sees fit. Karilyn made the motion that the director may maintain flexible work location (from home or onsite) through the duration of his treatment. Linda seconded the motion. All voted aye in favor.

Programming & Staff updates: Phil wanted to again report how great the staff have been in his time of absence. Items of note are that the library is hiring for more

circulation desk coverage and for a Program Assistant. Recruiting is occurring within the library system first, then outside the library system. Also, foot traffic has been down, but program attendance is strong.

Exterior Paint: Pat Carey did a great job on the exterior painting of the library, and has been paid as of last week.

New Business:

27-28 Budget Proposal: The director handed out the draft budget to review prior to the next trustee meeting in November. The finance committee will meet with the director to review the budget, and report to the rest of the board at the November meeting before the vote at that meeting.

Minimum Standards Compliance: The director reviewed the Minimum Standards.

Bob moved that the Clifton Springs Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner's Regulation §90.2, and further directs Natalie Santy to email the Executive Director of the OWWL Library System a link to the board meeting minutes once posted to the library's website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Linda seconded, and the motion passed unanimously.

Meeting Room Furniture: See September minutes for history. It was reviewed that the antique railroad bench is an item of historic importance, and that it can't stay in the meeting room due to the need to move it in and out of the meeting room for different uses of the room. Bill will check with the railroad museum and the hospital to see if either location could use it. Not all the furniture moved into the lobby will be leaving the library.

It was reminded that the November meeting will also be when elections, committee assignments, budget approval and the library calendar are voted on. Karilyn made a comment that she will not be available for meetings in January through May 2027 due to her class schedule.

Linda made motion to adjourn, seconded by Natalie. All voted aye in favor.

Meeting adjourned at 5:25 PM

Minutes respectfully submitted by Natalie Santy.