

Present: President: Bill Hunter, Vice President: Laura Janas, Secretary: Natalie Santy, President elect: Karilyn Valesko-Foster, Grace Groot, Linda Rider, Jane Hahn

Not present: Treasurer Bob Woodhouse, Lisa Maslyn, Darolyn Fischer

Roll call was taken at 4:28 PM

No one was present for Public Comment

The Secretary's report was reviewed, and no changes were found; Laura Janas moved to accept as written, and Jane Hahn seconded, all voted aye.

The Treasurer was absent, but the unreviewed reports will be supplied and reviewed at the February meeting.

The Director reviewed his report, including ups and downs in library attendance in the months of November and December, but brought attention to the upward trend in circulation of digital items.

There have been delays with the book supplier Ingram, and he has made a few orders with Author's Note out of Medina. They are supplying the NIOGA library system, and have quick turn around on orders, but the discount isn't as large as through Ingram. More recently, some of the delays with Ingram have been resolved.

There will be a meeting next week with Becky and Elizabeth about organizing and cleaning out programming supplies.

Jim was out on a medical leave but has returned.

Linda Rider made a motion to approve the Directors report as written, and Karilyn Valesko-Foster seconded. All voted aye.

Old Business:

HVAC Construction Aid Project: 2024-2025 was approved, some members mentioned seeing it in the newspaper. The award was \$24,611. This was for the boiler repairs that were made last year. The library will receive the funds once OWWL submits the final paperwork to the state.

Final 2025 Fund Drive: The library received \$36,900 in donations, meeting the goal of \$35,000. No need to try to do two book sales in 2026.

New Business:

Fire alarm inspection is next week, and there has been testing of fire extinguishers.

The circulation pump for the hot water heater was replaced last week.

Bids have been secured for the painting of the outdoor eaves and windows. A painter has been selected, and the bid came in at \$27,000. The other estimate came in at \$5000 more.

SG Security bid has come in at \$9,965, and the Director will be moving ahead with this project. This will upgrade the fire detection system, and will have it tie into the new security panel that was installed last year when the alarm system failed. The fire/security alarm system had not been upgraded since the building was renovated in 1990, and parts are no longer available for the old system. SG is a local company from Bloomfield, and does the fire and security monitoring.

The Director will be in touch with Scott Hartman, contractor, about the electrical upgrades to the meeting room to support the cooking events.

President Hunter asked what more is needed in the library, and expressed that maintenance issues should be a high priority, and we should tap into our available resources to keep it in top order.

Other priorities expressed by the director are the wi-fi boosters/access points throughout the building, and getting them installed for maximum performance and minimum disruption. This will need to be coordinated with Bob at the OWWL system, as it is their scope of maintenance and Phill will coordinate with them to secure a vendor to assist with this project.

Another priority is the AV system in the meeting room, and Phill will look into a vendor for that as well.

The internal camera system still has blind spots for monitoring the inside of the building. SG had too high of a quote to add to the system, but was going to come up with some other options for this system. The Blink system for the exterior of the building needs some batteries replaced but is otherwise functional.

Grade Groot made a motion to adjourn the meeting, Linda Rider seconded. All voted aye. Meeting adjourned at 4:59 PM

Minutes respectfully submitted by Natalie Santy.

