

Minutes
of the Clifton Springs Library
September 15, 2025 meeting

Roll Call at 4:35 pm: President Bill Hunter; VP Natalie Santy; Secretary Lisa Maslyn; Board Members Darolyn Fischer; Grace Groot; Linda Rider; Karilyn Valesko-Foster; Jane Hahn; Laura Janas. Bob Woodhouse absent.

Board reviewed the minutes from last month. Laura moved and Linda seconded to accept the Secretary's report as written. All aye.

Treasurers report given by the director, Linda moved and Natalie seconded to accept as written. Unanimous vote, aye.

Director's report: Summer reading was great; Adult summer reading went well; staffing is in good shape; Elizabeth's added time is dedicated to programming. No staff changes. Phil attended a good seminar on disaster preparedness for non-profits, and there's a similar program he's bringing here which will be for customers and the public, including how to prep a go bag. Review of repairs needed. Carpet cleaning before the auction.

Fund Drive late but going out on the 22nd. The newsletter format worked great last year and so it was updated but kept the design.

Free Lunch over the summer went well but clean up was bad with littering. The church will carry on during school vacations.

Jane moved and Linda seconded to accept the Director's report and all vote aye.

Old Business:

Construction Aid projects update – all paperwork submitted for 2026 fire alarms project. Ready to go and there's good news with more money available. Director will try and get the rafter tails fixed.

On the table now: a Board vote for applying for the NYS grants, with a few more requirements to abide by from the Dorm Authority. Motion made to accept the assurances of the State Aid for Library Construction Program FY 2025-2026 and authorize the President to sign accordingly. Linda moved and Karilyn seconded, all vote aye.

Silent Auction will be Friday November 14th. Invites went out and some donations have arrived already. Becky and Phil are running the Auction.

Budget for 2026 – We need to get it done in time for the November meeting. Phil is working on performance reviews and will share with the Personnel Committee after he shares them with his staff. No big increases predicted. Percent annual increase will be in line with prior years. \$16 min wage will be place after 1/1/2-26, in prior years raises were made to conform to a similar scale? Discuss with the Treasurer. Secretary suggests more money for staff with the new duties than was originally put in place when Danielle left.

Personnel Committee offers a new Directors Evaluation which needs approval by the board. Natalie moves to approve the form, and Grace seconded. All vote Aye. The Board members each receive a copy to fill in and return by October 1. Phil is to also fill one out.

Move to Adjourn by Linda and seconded by Grace. All in favor. 5:00PM.

Next meeting: October 16 at 4:30 PM.