

Clifton Springs Library
OCTOBER meeting
(delayed until) October 23, 2025

Roll call:

Bill Hunter, President

Natalie Santy, VP

Bob Woodhouse, Treasurer

Lisa Maslyn, Secretary

Karilyn Valesko-Foster

Jane Hahn

Linda Rider

Began at 4:30

Laura Janas, Grace Groot, and Darilyn Fischer absent.

Treasurers report – catching up from summer. The endowment is doing well even with 20K out a month. Market is good. Books sale helped in July, August even. Business as usual. Director asks about the activities sheets, the dates are off. Linda Rider moved and Karilyn Valesko-Foster seconded to accept the Treasurers Reports with a correction to the columns' titles.

Directors report – nothing to add to the distributed report except under personnel he's handing out reviews and will finish next week. No staffing changes. \$10K in from the fund drive and its going well for this time of year, and we have several new donations. Library must submit a request for annual donation on the Lisk Morris foundation's website. Tax levy school disbursement is in at \$90K and change.

Programming numbers: children's in September – 30 attendees, six programs; 4 teen programs; 43 sessions for adults and 420 attendees.

Eaves and rafter tails estimate is in and came in at \$25K to clean and paint. Bob Woodhouse recommends trying to get a bid from Clingerman in Newark. No action taken.

Budget discussion was held.

Expenses increase is mostly payroll with the mandated minimum wage increase. The board approved pay raises during the year when Adult Services staff left. Keep full directors' salary in there but prorated for the day off in the week, that way if the director goes back to five days the full salary is in the budget. Water and sewer is going up; electric too?

Argument made for more monies towards pay for staff. Director got some comps for salaries so we can stay mindful of going rates and time in service. Will increase a little across the board and director to provide the numbers next week via email.

Revenue side – school district monies: historically it's the same request from both libraries. Phelps needs more than we do because they're set up differently and need that school tax money. 3% increase – we'll ask for \$100K and Phelps library will do the same. Soon, they'll have to ask for more but not this year. Bill Hunter and Bob Woodhouse want to stay with the other entity in terms of what we request.

Silent Auction – donations are in and at least fifty items are in. Planning is in good shape.

Personnel report – the director received good reviews for leadership, community, administration, staff etc. plenty of exceeds expectations. Good comments as well. Long Range plan? Friendly with patrons and good with maintenance; deadlines are important.

Feedback from Phil – less crafts and creation and more educational for adults. Anticipate the schedule and advertise = Bill's input.

NYS office of the Humanities have programming; use other than the Facebook to promote the programming; Pennysaver; FL Times. Library calendar to get published through the Chamber as well.

Libcal is a program on the website. Paper calendars and our window. Adding another TV with programming only, will be added to the vestibule.

Bulletin Board will be cleaned up.

This discussion came from Phil's own review of his work.

The Y Daycare brings kids in for programming on occasion, urged to partner with other orgs where possible.

We have to promise Owwl System we will abide by the NYS minimum standards- we need to affirm we are in full compliance with them.

These include: Board Meeting minutes will be submitted within two weeks of the meeting. Policies must be in place, etc. Phil will email Ron that we voted unanimously to be in compliance.

Karilyn moved and Bob seconded, the Board unanimously votes Aye.

Auction volunteers needed, reminder email to come.

November 20 is the next meeting.

5:25 adjourned.