

**Clifton Springs Library Board of Trustees**  
**Meeting Minutes**  
**February 20, 2025**

**In attendance:** Natalie Santy, Laura Janas, Darolyn Fischer, Grace Groot, Rider, Bob Woodhouse, Karilyn Valesko-Foster, Phil Trautman

**Absent:** Bill Hunter, Jane Hahn, Lisa Maslyn, Linda Rider, Christi Lawson

**Call to order** at 4:32

**Roll Call**

**Public Comments:** none

**Secretary's Report:** motion to accept by Laura, seconded by Darolyn, passed

**Treasurer's Report:** Bob will have the January report next month. Looking at the year-end report the library did very well financially. The budgeting was well done. Motion to accept was made by Darolyn, seconded by Karilyn, passed

**Director's Report:** motion to accept by Bob, seconded by Laura, passed

**Old Business:**  
None

**New Business:**

Phil is tweaking the language to the Emergency Closing Policy and the Personnel Policy regarding changes to closures as related to school closures. Phil will email the final edit when it is completed.

The plant sale will be held on May 10. Phil will contact Dave Coffee to see if he is interested in helping once again.

Phil shared highlights of the Annual Report to the State. A motion was made to approve the report by Karilyn, seconded by Natalie, passed. Phil will share the report to Trustees that were not present if they wish to review it.

**Adjournment:** 5:20 by Vice President Natalie

**Next meeting:** Thursday, March 20, 2025 at 4:30 pm

Respectfully submitted,  
Laura Janas