

Clifton Springs Library Board of Trustees
Meeting Minutes
July 18, 2024

In attendance: Bill Hunter, Natalie Santy, Laura Janas, Darolyn Fischer, Grace Groot, Jane Hahn, Lisa Maslyn, Linda Rider, Phil Trautman

Absent: Christi Lawson, Bob Woodhouse, Karilyn Valesko-Foster

Call to order at 4:30

Roll Call

Public Comments: none

Secretary's Report: motion to accept by Natalie, seconded by Jane, passed

Treasurer's Report: Phil presented the report prepared by Bob. June was a good month for the endowment.

Director's Report: motion to accept by Laura, seconded by Darolyn, passed

Old Business:

An action to amend our by-laws concerning the membership of the Board of Directors and a quorum was moved by Natalie, seconded by Linda, passed

Jeff Gallahan was pleased with what he saw during his visit to the library. He was happy with the wall construction, as well.

No movement on the payroll/timekeeping process. ADP will get information to Phil soon.

New Business:

Phil had a rough draft of the 2024 Fund Drive Appeal newsletter. It was decided that Bill Hunter will add his name to the final copy. It will be sent out at the end of the month.

Bill signed the 24-25 NYS Construction Aid Assurances page.

A code of ethics document similar to one used by Geneva was presented. Linda moved that we accept the document, seconded by Grace, passed. Board of Trustees members that were present signed and returned their paperwork.

The luggage cart that was behind the library was donated to the Lehigh Valley Museum in Manchester. Mike and Dale picked it up and took it to Manchester.

Adjournment: 5:05 on a motion made by Linda, seconded by Lisa, passed

Next meeting: Thursday, September 19, 2024 at 4:30 pm; there is no August meeting.

Respectfully submitted,
Laura Janas