

**Clifton Springs Library Board of Trustees
Meeting Minutes
November 21, 2019**

In attendance: Tim Piper, Anne Mancilla, Laura Janas, Jane Hahn, Bob Kloepfel, Lisa Maslyn, Bob Woodhouse, Suzanne Macaulay, Kay Viggiani

Absent: Christi Lawson (excused)

Call to order at 5:01

Roll Call

Public Comments: none

Secretary's Report: Motion to accept made by Jane, seconded by Anne, approved

Treasurer's Report: Motion to accept made Anne, seconded by Lisa, approved

Director's Report: Motion to accept made by Bob W., seconded by Grace, approved

Old Business: none

New Business:

Summer Hours: Motion was made by Laura, seconded by Anne to close the library for eight Saturdays from July 4 through Labor Day weekend for a savings of close to \$2,000. Approved

2020 Tax Cap: Motion was made by Bob W., seconded by Anne to override the 2% tax cap and ask for 3.1%. Phelps will do the same. Approved

2020 Payroll: Motion was made by Lisa, seconded by Laura to accept the proposed payroll increases for 2020. Approved

2020 Budget: Motion was made by Jane, seconded by Bob W. to accept the proposed 2020 budget. Approved

2020 Board of Trustees/Terms Expiring: Motion was made by Bob W., seconded by Kay to re-elect Tim Piper, Laura Janas, Bob Kloepfel, and Christi Lawson to 3-year terms. Approved

2020 Board of Trustees Officers: Motion was made by Bob W., seconded by Ann to elect Laura Janas, President; Tim Piper, Vice President; Lisa Maslyn, Secretary; Bob Woodhouse, Treasurer. Approved

2020 Board of Trustees Committees: Motion was made by Anne, seconded by Lisa to accept BOT committee assignments with these changes: Kay Viggiani will come off Buildings & Grounds, Tim Piper will be on Policy in place of Laura Janas. Approved

2020 Laptop Purchase: Motion was made by Bob K., seconded by Lisa to purchase four new public laptops for use on library property. Approved

Adjourned at 5:41

Next meeting: Thursday, January 16, 2020 at 5:00 pm