

**Clifton Springs Library Board of Trustees  
Meeting Minutes  
January 17, 2019**

**In attendance:** Tim Piper, Laura Janas, Bob Woodhouse, Grace Groot, Jane Hahn, Bob Kloepfel, Christi Lawson, Anne Mancilla, Kay Viggiani, Suzanne Macaulay, Director

**Absent:** Lisa Maslyn

**Call to order** at 5:01

**Roll Call**

**Public Comments:** none

**Secretary's Report:** The BOT reviewed the November **Meeting Minutes**. A motion to accept as written was made by Christi Lawson, seconded by Kay Viggiani, passed unanimously.

**Treasurer's Report:** Reports for September-December were reviewed. A motion to approve was made by Bob Woodhouse, seconded by Jane Hahn, passed unanimously.

**Director's Report:** The BOT reviewed and accepted the report from Suzanne McCaulay, Director.

**Old Business:**

A motion was made by Anne Mancilla, seconded by Kay Vigianni to offer a cleaning contract to Kristin Payette for a 90 probationary period @ \$110. Motion was passed.

**New Business:**

Board of Trustees committees were reorganized for the 2019-2020 year. Municipal Liaisons and Tech committees were eliminated. The discussion on the need for a Fund Raising/Public Relations committee was tabled. This action was moved by Laura Janas, seconded by Kay Vigianni, and accepted.

There was a discussion to get quotes for the replacement of the hot water heater, looking at the possibility of moving the old one or replacing it with two smaller ones.

The 125<sup>th</sup> Anniversary of the Library Charter will occur in 2020.

**Adjourned** at 5:38

**Next meeting:** Thursday, February 28, 2019 at 5:00 pm