

Clifton Springs Library Board of Trustees
Meeting Minutes
October 18, 2018

In attendance: Lisa Maslyn; Robert Kloepfel; Jane Hahn; Christi Lawson; Grace Groot; Laura Janas; Tim Piper; Kay Viggiani, Bob Woodhouse Suzanne Macaulay, Director

Absent: Anne Mancilla

Call to Order at 5:00pm

Roll Call

Public Comment: none

The BOT reviewed the September **Meeting Minutes** which were approved as written.

The **Treasurer** presented the August 2018 Financials which were approved.

The **Director's Report** was reviewed and accepted.

Old Business:

- Strategic Plan: Vote to accept the draft was tabled until the next meeting.
- The Board voted in two new members: Laura Janas and Tim Piper. Laura will be completing the term vacated by Nan Pollot, expiring 12/31/2019. Tim Piper will be completing the term vacated by Toni Flower, expiring 12/31/2019.

New Business:

- The proposed Hours of Operation and Holiday Schedule for 2019 were reviewed and approved. The library will add a service hour on Saturdays, closing at 2:00pm beginning January 5, 2019. The library will be closed for 12 holidays in 2019.
- The Fines & Fees Schedule for 2019 was reviewed and approved.
- Updates to the Registration & Borrowing Policy were reviewed and approved.
- The new Bed Bug Policy was reviewed and approved.

Adjourned at 5:40pm

Next meeting: Regular Meeting, November 29 at 5:00 PM.