

Board of Trustees Meeting- June 21, 2018

## MINUTES

The meeting was called to order at 5:00 PM. In attendance: Suzanne Macaulay, Lisa Maslyn, Toni Flower, Bob Woodhouse, Jane Hahn, Christi Lawson, Anne Mancilla, Kay Viggiani. Excused: Bob Kloepfel, Nan Pollot

Public Comment: No members of the public attended the meeting

The Secretary's minutes were reviewed and approved as written.

The Treasurer's report: The Treasurer reviewed the reports for April and May 2018. Jane made a motion to approve the reports as written and Anne seconded.

The Director reviewed her report for June. Lisa moved to accept the report and Bob W. seconded.

### Old Business:

- a. Strategic Plan: The strategic plan is moving forward with paper and online surveys circulating and the focus groups are scheduled.
- b. Board Vacancy: Current board members gave names of people to contact about joining the board. Lisa will contact the perspective members and invite them to our next board meeting.

### New Business:

- a. Bylaws ACTION: After review and discussion, it was decided more research was needed into the bylaws and the board will review at the August meeting.
- b. Programming Policy, Collection Development Policy, Patron Code of Conduct: Jane moved to approve these updated policies. Bob W seconded. All voted in favor of adopting these updated policies.
- c. Safety deposit box: Suzanne received a renewal notice for the safety deposit box. She will review the contents of the box.

There being no further business, the meeting was adjourned at 5:39 pm.

Date of the next meeting: August 16, 2018 at 5:00 pm